



July 12, 13, 14 2019

2019 CARABRAM VENDOR BOOTH APPLICATION

Welcome to the 37th Annual Carabram, Brampton's Multicultural Festival, July 12, 13, 14 2019.

We appreciate your interest in becoming a festival vendor. The following pages include the application to participate and other pertinent information. Please read all of the Terms and Conditions carefully before completing the application. We look forward to this year's Carabram and hope you will join us and be a part of our celebration. Application deadline is Friday, May 3, 2019.

VENDOR BOOTH GENERAL TERMS & CONDITIONS

ADMITTANCE - Admittance as a vendor will be determined solely at the discretion of the Carabram Festival Committee. Carabram reserves the right to accept and/or limit the number of booths selling a particular item. Criteria for acceptance includes, but is not limited to, compliance with all dates and regulations in this agreement, presentation and appeal of booth or display, previous relationship with Carabram and date of application.

A letter of acceptance will be sent via email to all those who are successful in the application process for Carabram 2019.

BOOTH LOCATION - Location of booths will be determined by the Carabram Festival Committee. Booth location will be determined based on, but is not limited to, booth size, electrical/hydro requirements, and type of sale items. Requests for change in booth location may be made at time of arrival but location changes are not guaranteed. ABSOLUTELY NO knives, lighters, articles with profanity, body piercing services or drug paraphernalia, etc. are allowed to be sold at Carabram.

SET-UP TIME - You may set up your booth on: Friday, July 12 from 10:00 am until 5:00 p.m. All booths must be set-up and ready for business starting at 6:00 p.m. on Friday, July 12. Booths will not be permitted to set-up during festival hours of operation.

VENDOR BOOTH INSPECTIONS - Vendor booth inspections (Health Unit, Building Department, and Fire Department) will be conducted two (2) hours prior to the start of the Festival. All vendors must be ready for the inspections and have a representative onsite to meet with the inspectors. Vendors that do not meet the requirements of the inspections will not be permitted to open. Booths must open at start up time each day of the festival and must remain open throughout the festival operating hours. Booths may begin closing at 11:00 p.m. and must cease sales by midnight.

VENDOR HOURS OF OPERATION – Friday, July 12 - 6:00 p.m. to midnight; Saturday, July 13- 1 pm– to midnight; Sunday, July 14 - 1:00 p.m. to 7:00 p.m.

SERVICE AND DELIVERIES - All service and delivery personnel are to be in and out of the park one hour prior to the start of the Festival. No deliveries or service personal will be allowed into the service area during regular Festival hours.



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TYPE OF VENDORS - Food Vendors, Merchandise / Product / Promotional Vendors and Artisan (**arts & crafts**) Vendors. **“Arts & Crafts”** are hand-made products derived from raw materials including but not limited to paintings, sculptures, wrought iron works, wood working, candles, and home décor and/or existing products with a hand-made, value added component including but not limited to tie dyed t-shirts, polished rocks and minerals.

VENDORS/BOOTH PRICES CALCULATIONS & PAYMENTS All booths must be staffed and in operation for the three (3) consecutive days of the Festival and must reserve a minimum 10 x 10 sq. ft. site. Please note that no additional booth space can be added to your site once you arrive. Please ensure that you request sufficient space for your vendor/booth site and that the frontage is listed correctly on the application. Vehicles are strictly prohibited in the booth and concession area except in the food area with approval of the Festival Committee. Selling outside your allocated space is also prohibited. If possible, vendors are requested to submit a photograph of their booth along with the application. Illegal merchandise will result in automatic cancellation of the agreement and removal from the Festival grounds. Those using propane must meet the requirements of the Technical Standards and Safety Act, Ontario Regulation(s) and applicable Code(s). Pursuant to all applicable regulations, all booths must have an approved fire extinguisher.

FULL PAYMENT is required with the application. Carabram will accept cash, debit, Visa or MasterCard, certified cheques, money orders, or bank drafts made payable to Carabram, Brampton’s Multicultural Festival.

VENDOR / BOOTH RATES - Rates are calculated on the square footage of the booth including storage, signage, awnings, anchors and hitches and are based on minimum 100 sq ft segments.

All vendors are located at Century Gardens Recreation Center.

Merchandise and Arts and Craft vendors are located in the International Bazaar area inside the arenas. Food vendors will be located both inside and outside depending on requirements at the discretion of the festival committee. All food vendors must have a tent (if located outside) and provide appropriate signage.

Type of Vendor and Fees:

Our standard size booth is a 10 by 10 foot space (100 sq ft). 10 by 20 foot is also available (200 sq ft). If you require anything larger please contact us.

Type of Vendor	Rate (100 sq ft)
Food vendor	\$500
Merchandise vendor	\$400
Artisan vendor	\$200

If you have any questions regarding the vendor fees, please contact us by email info@carabram.org



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SITE SERVICING - Carabram is responsible for providing space only. Tents, tables, etc. is the responsibility of the vendor applicant and subject to approval of the Carabram Committee.

One 15 amp – 120 volt electrical receptacle is provided. A fee of \$75.00 will be charged for each additional receptacle, larger amperage and voltage may be available, please indicate your requirements on your application and the festival team will provide a quote.

Applicants must list all site servicing requirements (electrical requirements) on the application. There will be no additions allowed after the application deadline. The Committee does NOT supply extension cords.

Generators are allowed at the discretion of the Site Logistic Committee Chairperson. Trailers/food trucks must have an approval label recognized and accepted by ESA.

Booth maintenance and site clean- up is the sole responsibility of the vendor.

Financial penalties will be assessed by Carabram for non-compliance. All used cooking oil must be removed from the site.

All Vendors/Booths must meet the criteria or standards of the Peel Region Health Unit and Brampton Fire Department and any other regulated authority.

PROPANE ACKNOWLEDGEMENT FORM - All vendors using propane are required to submit a Propane Acknowledgement Form with the festival application.

PEEL HEALTH UNIT FORM - All food vendors are required to submit a Food Vendor Application Form with the festival application and comply with Peel's Food Vendor guidelines. All food vendors should be prepared for the Peel Health Unit to be on site to conduct inspections.

INSURANCE CERTIFICATE - Carabram has purchased "blanket vendor insurance coverage" to assure they meet the insurance requirements of the City of Brampton. The additional cost of the "blanket" coverage is passed down to each and every vendor for a fixed cost of \$50.00 (Vendor Insurance Fee). If a Vendor has insurance, not less than \$5,000,000, that meets the requirements of the City of Brampton and provides a certificate of insurance on the attached mandatory form, the Vendor can waive this cost when requesting space at the event.. The Certificate of Insurance must be submitted at the time of application, and as identified on the certificate, must add the "Carabram Inc. o/a Carabram Brampton's Multicultural Festival" and "Corporation of the City of Brampton", including for both corporations their Directors, Elected Officials, Employees, Volunteers, Property owners, and Authorized Agents as Additional Insureds with respect to the Named Insured's operations. The policy must also contain a Cross Liability Clause and waiver of subrogation in favour of the Additional Insureds. Furthermore, if the Vendor relies on independent services of outside parties, they will be required to have their own "blanket vendor" coverage extension. All applications that do not have a Certificate of Insurance that meets the approved format will be charged the Vendor Insurance Fee and covered under Carabram's blanket vendor coverage insurance policy. Neither the City of Brampton or Carabram, their Directors,



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Employees, Volunteers, Authorized Agents, the Property Owners, Management, etc., shall be held harmless and not be liable to the Vendor, their employees, agents, or customers for any personal injury or damage to property. Everything brought to the show premises by the Vendor, their employees and agents or customers, shall be entirely at the risk of the Vendor or others for any loss or damage in accordance with Canadian Insurance Laws. The Vendor shall be responsible for the insurance of his own property.

PETS - ABSOLUTELY no pets are allowed during the festival.

NON-COMPLIANCE WITH ANY OF THE ABOVE WILL RESULT IN NON-ACCEPTANCE AND/OR BEING REMOVED FROM THE FESTIVAL WITHOUT REFUND.



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VENDOR APPLICATION FEE CALCULATION

Fees	Rate (100 sq ft)	
Food vendor	\$500	
Merchandise vendor	\$400	
Artisan vendor	\$200	
SPACE REQUIRED (minimum 10' x 10')		TOTAL
<i>Include all area required, including hitch-point of the trailer</i>		
TOTAL Width (frontage*) _____ x Depth _____ x Fee (above) \$ _____		= \$ _____
<i>*Frontage means where you serve your customers from.</i>		
ELECTRICAL EQUIPMENT - one 15 amp 120 volt provided		
Each additional 15amp 125 volt receptacle is \$75.00 (\$75 x # _____)		= \$ _____
Each 30amp 125-250 volt twist-lock receptacle is \$100 (\$100 x # _____)		= \$ _____
____ I will be providing my own generator (food vendors)		
		SUB TOTAL = \$ _____
		13% HST = \$ _____
		TOTAL = \$ _____
Accepted methods of payment include: Cash, Certified Cheque, Debit, Visa, MasterCard Payment by:		
<input type="checkbox"/> Cash Cheque # _____ <input type="checkbox"/> Debit <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard		
MasterCard/VISA #: _____ Exp. Date: _____		
Signature: _____ By signing here you give Carabram permission to process the total vendor application fee on your credit card in accordance with the Vendor Application Fee Calculation.		

I have read all of the Vendor Terms and Conditions and agree to comply with all the terms and conditions while in attendance at the 2019 Carabram Festival.

Dated this day: _____, 2019.

Vendor: _____

Signature: _____ Print Name: _____