



July 13, 14, 15 2018

2018 CARABRAM VENDOR BOOTH APPLICATION

Welcome to the 36th Annual Carabram, Brampton's Multicultural Festival, July 13, 14, 15 2018. Carabram is embarking on a new vision that will see the opportunities to include many more diverse cultural opportunities to showcase more of the world to our guests. In 2018, this new model will see many cultural artisans and vendors under one roof and allow the visitors to see, taste and experience a broader sampling of cultures. Along with the traditional standalone pavilions, Carabram will truly bring the world to Brampton. This is the first time we are seeking merchandise and artisan vendors as well as food vendors for the three- day festival of all cultures.

We welcome your interest and provide on the following pages the application to participate and other pertinent information. Please read all of the Terms and Conditions carefully before completing the application. We look forward to this year's Carabram and hope you will join us and be a part of our Application deadline is May 31, 2018.

VENDOR BOOTH GENERAL TERMS & CONDITIONS

ADMITTANCE - Admittance as a vendor will be determined solely at the discretion of the Carabram Festival Committee. Carabram reserves the right to accept and/or limit the number of booths selling a particular item. Criteria for acceptance includes, but is not limited to, compliance with all dates and regulations in this agreement, presentation and appeal of booth or display, previous relationship with Carabram and date of application.

A letter of acceptance will be sent via email to all those who are successful in the application process for the 2018 Carabram.

BOOTH LOCATION - Location of booths will be determined by the Carabram Festival Committee. Booth location will be determined based on, but is not limited to, booth size, electrical/hydro requirements, and type of sale items. Requests for change in booth location may be made at time of arrival but location changes are not guaranteed. **ABSOLUTELY NO** knives, lighters, articles with profanity, body piercing services or drug paraphernalia, etc. are allowed to be sold at Carabram.

SET-UP TIME - You may set up your booth on: Friday, July 13 from 10:00 am until 5:00 p.m. All booths must be set-up and ready for business starting at 6:00 p.m. on Friday, July 13, 2018. Booths will not be permitted to set-up during festival hours of operation.

VENDOR BOOTH INSPECTIONS - Vendor booth inspections (Health Unit, Building Department, and Fire Department) will be conducted two (2) hours prior to the start of the Festival. All vendors must be ready for the inspections and have a representative onsite to meet with the inspectors. Vendors that do not meet the requirements of the inspections will not be permitted to open. Booths must open at start up time each day of the festival and must remain open throughout the festival operating hours. Booths may begin closing at 11:00 p.m. and must cease sales by midnight.



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VENDOR VILLAGE HOURS OF OPERATION – Friday, July 13 - 6:00 p.m. to midnight; Saturday, July 14- 1 pm– to midnight; Sunday, July 15 - 1:00 p.m. to 7:00 p.m.

SERVICE AND DELIVERIES - All service and delivery personnel are to be in and out of the park by one hour prior to the start of the Festival. No deliveries or service personal will be allowed into the service area during regular Festival hours.

TYPE OF VENDORS - Food Vendors, Merchandise / Product / Promotional Vendors and Arts & Crafts Vendor **“Arts & Crafts”** are hand-made products derived from raw materials including but not limited to paintings, sculptures, wrought iron works, wood working, candles, and home décor and/or existing products with a hand-made, value added component including but not limited to tie dyed t-shirts, polished rocks and minerals.

VENDORS/BOOTH PRICES CALCULATIONS & PAYMENTS All booths must be staffed and in operation for the four (4) consecutive days of the Festival and must reserve a minimum 10 x 10 sq. ft. site. Please note that no additional booth space can be added to your site once you arrive. Please ensure that you request sufficient space for your vendor/booth site and that the frontage is listed correctly on the application. Vehicles are strictly prohibited in the booth and concession area except in the food area with approval of the Festival Committee. Selling outside your allocated space is also prohibited. Vendors are requested to submit a photograph of their booth along with the application. Illegal merchandise will result in automatic cancellation of the agreement and removal from the Festival grounds. Those using propane must meet the requirements of the Technical Standards and Safety Act, Ontario Regulation(s) and applicable Code(s). Pursuant to all applicable regulations, all booths must have an approved fire extinguisher.

FULL PAYMENT is required with the application. Carabram will accept certified cheques, money orders, or bank drafts made payable to Carabram, Brampton’s Multicultural Festival, cash, debit and Visa or MasterCard.

VENDOR / BOOTH RATES - Rates are calculated on the square footage of the booth including storage, signage, awnings, anchors and hitches and are based on minimum 100 sq ft segments.

All vendors are located at South Fletcher’s Recreation Center.

Merchandise and Arts and Craft vendors are located in the International Bazaar area inside one of the arenas. Food vendors will be located both inside and outside depending on requirements at the discretion of the festival committee and near the Main Stage. All food vendors must have a tent and provide appropriate signage.

Type of Vendor and Fees:

Our standard size booth is a 10 by 10 foot space (100 sq ft). 10 by 20 foot is also available (200 sq ft). If you require anything larger please contact us.



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Fees	Rate	Location
Food vendor	\$6.60 sq ft	World of Food
Merchandise vendor	\$4.40 sq ft	International Bazaar
Arts & Crafts vendor	\$2.20 sq ft	International Bazaar

If you have any questions regarding the vendor fees, please contact us by email info@carabram.org

SITE SERVICING - Carabram is responsible for providing space only. Tents, tables, etc. is the responsibility of the vendor applicant and subject to approval of the Carabram Committee.

One 15 amp – 120 volt electrical receptacle is provided. A fee of \$75.00 will be charged for each additional receptacle, larger amperage and voltage may be available, please indicate your requirements on your application and the festival team will provide a quotation.

Applicants must list all site servicing requirements (electrical requirements) on the application. There will be no additions allowed after the application deadline. The Committee does NOT supply extension cords.

Generators are allowed at the discretion of the Site Logistic Committee Chairperson. Trailers/food trucks must have an approval label recognized and accepted by ESA.

Booth maintenance and site clean- up is the sole responsibility of the Lessee. For those using charcoal, please bring proper containers to dispose of hot coals.

Financial penalties will be assessed by the Carabram for non-compliance. All used cooking oil must be either removed from the site.

All Vendors/Booths must meet the criteria or standards of the Peel Region Health Unit and Brampton Fire Department and any other regulated authority.

PROPANE ACKNOWLEDGEMENT FORM - All vendors using propane are required to submit a Propane Acknowledgement Form with the festival application.

PEEL HEALTH UNIT FORM - All food vendors are required to submit a Food Vendor Application Form with the festival application and comply with Peel’s Food Vendor guidelines. All food vendors should be prepared for the Peel Health Unit to be on site to conduct inspections.

INSURANCE CERTIFICATE - Carabram has purchased “blanket vendor insurance coverage” to assure they meet the insurance requirements of the City of Brampton. The additional cost of the “blanket” coverage is passed down to each and every vendor for a fixed cost of \$50 (Vendor Insurance Fee). If a Vendor has insurance that meets the requirements of the City of Brampton and provides a certificate of insurance on the attached mandatory form, the Vendor can waive this cost by providing Carabram by filing this certificate when requesting space at the event, which takes place on Thursday July 12 to Monday, July 16, 2018 of an amount not less than \$5,000,000. The Certificate of Insurance must be submitted at the



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time of application, and as identified on the certificate, must add the “Carabram Inc. o/a Carabram Brampton’s Multicultural Festival” and “Corporation of the City of Brampton”, including for both corporations their Directors, Elected Officials, Employees, Volunteers, Property owners, and Authorized Agents as Additional Insureds with respect to the Named Insured’s operations. The policy must also contain a Cross Liability Clause and waiver of subrogation in favour of the Additional Insureds. Furthermore, if the Vendor relies on independent services of outside parties, they will be required to have their own “blanket vendor” coverage extension. All applications that do not have a Certificate of Insurance that meets the approved format will be charged the Vendor Insurance Fee and covered under Carabram's blanket vendor coverage insurance policy. The Vendor shall save harmless the City and Carabram, its Directors, Employees, Volunteers, Authorized Agents, the Property Owners, Management, etc., and not be liable to the Vendor, their employees, agents, or customers for any personal injury or damage to property. Everything brought to the show premises by the Vendor, their employees and agents or customers, shall be entirely at the risk of the Vendor or others for any loss or damage in accordance with Canadian Insurance Laws. The Vendor shall be responsible for the insurance of his own property.

PARKING - One (1) free on-site parking pass is provided per vendor. This pass must be displayed in the front windshield on the driver’s side of the vehicle at all times. The vehicle must be parked in the vendor parking area only. Failure to do so may result in your vehicle being towed at the owner’s expense. Requests for additional parking passes will be considered by the Vendor Coordinator. Vehicles are permitted in designated parking area only. However, on a daily basis, vehicles will be permitted on the festival grounds (subject to weather and festival ground conditions) up until one hour prior to the start of the Festival for the purpose of preparing and maintaining the vendor/booth site for customers.

Vehicles will not be allowed in and out of the festival grounds during the festival hours and/or one hour prior to the start of the festival each day.

PETS - ABSOLUTELY no pets are allowed during the festival.

NON-COMPLIANCE WITH ANY OF THE ABOVE WILL RESULT IN NON-ACCEPTANCE AND/OR BEING REMOVED FROM THE FESTIVAL WITHOUT REFUND.



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STAFF INFORMATION AND PARKING Please include the names of all those who will be working at your booth over the course of the weekend. Please identify what days they will be working. This information will assist the Vendor Coordinator in distributing staff admission armbands for Friday and Saturday.

Staff	Friday	Saturday	Sunday

Please provide License Plate Number for this permit: _____

If additional parking permits are required, how many are required? _____ Requests for additional parking passes will be considered by the Vendor Coordinator, but are not guaranteed.

FOOD VENDOR APPLICATION FEE CALCULATION

Fees	Rate	Location	
Food vendor	\$6.60 sq ft	World of Food	
Merchandise vendor	\$4.40 sq ft	International Bazaar	
Arts & Crafts vendor	\$2.20 sq ft	International Bazaar	
SPACE REQUIRED (minimum 10' x 10')			TOTAL
<i>Include all area required, including hitch-point of the trailer</i>			
TOTAL Width (frontage*) _____ x Depth _____ x Fee (above) \$ _____			= \$ _____
*Frontage means where you serve your customers from.			
INSURANCE \$50			= \$ _____
ELECTRICAL EQUIPMENT - one 15 amp 120 volt provided			
Each additional 15amp 125 volt receptacle is \$75.00 (\$75 x # _____)			= \$ _____
_____ I will be providing my own generator (food vendors)			
			SUB TOTAL = \$ _____
			13% HST = \$ _____
			TOTAL = \$ _____



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Accepted methods of payment include: Cash, Certified Cheque, Debit, Visa, MasterCard Payment by:

- Cash Cheque # _____
- Debit
- Visa
- MasterCard

MasterCard/VISA #: _____ Exp. Date: _____

Signature: _____ By signing here you give Carabram permission to process the total vendor application fee on your credit card in accordance with the Vendor Application Fee Calculation.

I have read all of the Vendor Terms and Conditions and agree to comply with all the terms and conditions while in attendance at the 2018 Carabram Festival.

Dated this day: _____, 2018.

Vendor: _____

Signature: _____ Print Name: _____